

CONNECTICUT STATE DEPARTMENT OF EDUCATION
BUREAU OF HEALTH AND NUTRITION SERVICES AND
CHILD/FAMILY/SCHOOL PARTNERSHIPS
25 INDUSTRIAL PARK ROAD
MIDDLETOWN, CONNECTICUT 06457-1543

M E M O R A N D U M

TO: 2006 Potential Summer Food Service Program (SFSP) Sponsors

FROM: Maureen Staggenborg, Director, Child Nutrition Programs

DATE: March 27, 2006

SUBJECT: **Operational Memorandum #05-06 SFSP
Mandatory Training Session**

Registration information for the annual Summer Food Service Program (SFSP) training session is enclosed. In accordance with SFSP regulations 225.7(a) and 225.15 (d)(1), **sponsors are required to attend the state agency training-** *[Each sponsor shall ensure that its administrative personnel attend state agency training provided to sponsors...]*.

The sponsor personnel responsible for overall compliance with program requirements must attend; other representatives from the organization are welcome as space permits. If there is a problem with attendance, it is the responsibility of the sponsor to contact the State agency and make alternate arrangements. ***Approval of SFSP applications may be jeopardized if sponsor personnel do not attend State agency training, as the sponsor will be deemed noncompliant with program requirements.***

This year's theme **"Getting the Word Out – Eating Smart in the Summer"** will focus on enhancing sponsor's current program performance and expanding the visibility of the Summer Food Service Program. During the training we will identify creative ways to increase the visibility of the Summer Food Service Program and explore ways to create summer feeding sites appealing to children. Be prepared to share ways you have made your program(s) successful. Through collaboration with USDA and several local organizations we look forward to increasing participation and making this the best summer ever.

Distribution of program handbooks, SFSP resources and free summer promotional items will take place at the end of the training. A prompt reply is appreciated as space is limited. **The registration form must be returned via mail or fax by Friday, April 21, 2006.**

Questions may be directed to Susan Bohuslaw at (860) 807-2073 or Robert Zwack at (860) 807-2081.

Enclosures
MBS:sb

CONNECTICUT STATE DEPARTMENT OF EDUCATION

SUMMER FOOD SERVICE PROGRAM Annual Training 2006 Registration

Date: Monday, May 1, 2006
Time: 9:00 a.m. – 2:30 p.m.
Place: Connecticut State Department of Education
25 Industrial Park Road, Middletown, CT

Complete and return this form by: Friday, April 21, 2006.

Only one registrant per form: Make copies as needed.

Sponsor/Food Service Management Company/Organization

Name *(please print clearly)*

Position/Title

City State Zip

Phone *(including area code)* Fax

Email address *(please print clearly)*

Continental Breakfast and Lunch will be provided.



Mail or fax registration form to:
Susan Bohuslaw
Connecticut State Department of Education
Bureau of Health and Nutrition Services
and Child/Family/School Partnerships
25 Industrial Park Road
Middletown, CT 06457
Phone: (860) 807-2073
Fax: (860) 807-2127

CONNECTICUT STATE DEPARTMENT OF EDUCATION
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25 INDUSTRIAL PARK ROAD
MIDDLETOWN, CT 06457

DIRECTIONS:

From New Haven-

1-91 North, take exit 21 and turn right at the end of the ramp onto Route 372 West. Go under the highway and turn left at the first light onto Industrial Park Road. Number 25 is the last building on the right near the end of the road.

From Hartford-

1-91 South, take exit 21. Go straight through the light at the end of the ramp onto Industrial Park Road. Number 25 is the last building on the right near the end of the road.

From Willimantic-

Route 66 all the way until you cross the Portland Bridge (in Middletown); take your first left and go down to the hill to Route 9. Take a left onto Route 9 North. Take exit 19, Route 372 West. Take left. Follow Route 372 West until just past the Crowne Plaza - Cromwell. Take a left onto Industrial Park Road (Mobil Station). The Department of Education is the last building on the right (approximately 1½ miles.)

From New London-

1-95 to Route 9 North. Route 9 North to Exit 19, Route 372 (Berlin/New Britain). Take left onto Route 372 West. Follow Route 372 West until just past the Crowne Plaza - Cromwell. Take a left onto Industrial Park Road (Mobil Station). The Department of Education is the last building on the right (approximately 1½ miles.)

From Waterbury-

1-84 East to Exit 27 (Route 691 East). Travel on Route 691 to Exit 11 (1-91 North). 1-91 North, take exit 21 and turn right at the end of the ramp onto Route 372 West. Go under the highway and turn left at the first light onto Industrial Park Road. Number 25 is the last building on the right near the end of the road.